

## Section B: Parent and Family Engagement

### Title I, Part A School Parent and Family Engagement Policy

School Site:

Mamie L. Northcutt Elementary School

School administration, in collaboration with SSC and ELAC, has jointly developed and distributed to parents and family members of participating children in Title I, Part A programs the following policy requirements as outlined in ESSA sections 1116(b) and (c).

1a. Describe how parents and family members of participating children are involved, and in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of schoolwide program plan under ESSA Section 1114(b), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children (ESSA Section 1116[c][3]):

1b. Describe how parents and family members of participating children in Title I, Part A programs are involved in **jointly developing**, distributing to, a written **school parent and family engagement policy**, agreed upon by such parents for carrying out the requirements in ESSA Section 1116(c) through (f) (ESSA Section 1116[b][1]):

1c. Describe how parents and family members of participating children in Title I, Part A programs, may **amend** a parent and family engagement school policy that applies to all parents and family members, if necessary, to meet the requirements (ESSA Section 1116[b][2]):

Northcutt has jointly developed with and distributes to parents a School Parent and Family Engagement Policy and School Plan for Student Achievement (SPSA) that the school and parents agree on. Our school involves parents in the process in an organized, ongoing, and timely way. Our school notifies parents about the School Parent and Family Engagement Policy in an understandable and uniform format and, to the extent practicable, distributes this policy to parents in a language the parents can understand (for languages exceeding 15% of the school population, information is provided in those languages). The school makes the School Parent and Family Engagement Policy available to the local community, by placing it on the school's website and through the front office.

Describe how the Local Educational Agency (LEA) involved has a school district-level parent and family engagement policy that applies to all parents and family members in all schools served by the LEA, and how the LEA may amend that policy, if necessary to meet the requirements (ESSA Section 1116[b][3]):

As part of our annual process of developing the School Plan for Student Achievement, our School Parent and Family Engagement Policy is reviewed and updated as necessary to meet the changing needs of parents and the school.

3a. If parents find the school parent and family engagement policy unsatisfactory, describe how parents and family members of children participating in Title I, Part A programs can, submit comments to the LEA, and how the LEA shall submit the parent comments with the plan when the LEA submits the plan to the State (ESSA Section 1116[b][4]):

3b. If parents find the school plan unsatisfactory, describe how they can submit comments on the plan when the school makes the plan available to the LEA (ESSA Section 1116[c][5]):

Northcutt Elementary submits to the district Office of K-12 Educational Services any parent comments if the SPSA is not satisfactory to parents. We also hold monthly PTA meetings and meetings with the principal, where the plan is discussed and parents can provide additional input. We also have Parent Square as a means for parents to communicate effectively with the school regarding any concerns or questions.

4. Describe how the school served by Title I, Part A funds holds an **annual Title I meeting**, at a convenient time, to which all parents and family members of

participating children shall be invited and encouraged to attend (in a language the parent can understand), to inform parents of their school's participation under Title I, Part A and to explain the requirements and the rights of the parents to be involved (ESSA Section 1116[c][1]):

The district conducts a minimum of one annual meeting at a convenient time for parents. The purposes of this meeting are to: a) Involve parents in the joint development and joint agreement of the Local Educational Agency Plan and parental involvement policy b) Provide an ongoing process for the development, refinement, adoption, and distribution of the Local Education Agency Plan and parental involvement policy c) Provide time for an annual review of Local Educational Agency Plan and parental involvement policy (GGUSD Administrative Regulation 7113.1).

5. Describe the steps that the school takes to offer a flexible number of meetings, such as meetings in the morning, afternoon, evening or other ways and may provide, with funds provided under Title I, Part A, for transportation, translation, child care, or home visits, as such services relate to parental involvement (ESSA Section 1116[c][2]):

Our school provides parents multiple opportunities for regular meetings to offer suggestions and to participate in school decisions relating to the education of their children and respond to any suggestions as soon as the school is able to. Our school holds many meetings at varying times to offer flexibility to working parents and family members. Our school holds multiple meetings and provides transportation, childcare, and/or home visits, paid for with Title I or other funding as long as these services go directly to parent involvement. Northcutt is able to meet at least quarterly, but many times more, in the afternoons. This allows family members to participate while their children are in after-school care such as Boys and Girls Club.

6. Describe how the school is providing parents and family members of participating children of Title I, Part A programs: a description and explanation of the **curriculum** in use at the school, the **forms of academic assessment** used to measure student progress, the **achievement levels of the challenging State academic standards**, and ways to **monitor their child's progress** and work with administrators to improve the achievement of their children; and if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in

decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible (ESSA sections 1116[c][4][A-C][E]:

Our school provides parents a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet. Our school, with the assistance of the district, provides assistance to parents of children served by the school in understanding topics such as the State's academic content standards, the State's student academic achievement standards, the State and Local academic assessments including CAASPP assessments and/or alternate assessments, the requirements of Title I, how to monitor their child's progress and how to work with their child's teacher/educators. These opportunities are shared with parents through multiple events and meetings including, but not limited to, Back-To-School Night, Parent-Teacher Conferences, Pastries with the Principal, and through Parent Square messaging and on our school's website.

7. Describe how the school shall **educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff**, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school (ESSA Section 1116[e][3]):

Parents are given a Needs Survey every school year to provide input for educators, support personnel, principals and staff. In addition, teacher and staff are trained on how to communicate effectively with parents and community members using technology, Parent Square and other communicative platforms to engage the Northcutt community, parents and families. Monthly staff meetings are held at the school to ensure that all stakeholders are informed and participating in this collaboration. In addition, Parent Teacher Association (PTA) meetings are also held monthly at the school site to ensure that all parent-teacher-staff - administration work as equal partners and fulfill the needs of parents, family and Northcutt community members.

8. Describe how the school shall, to the extent feasible and appropriate, **coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs**, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children (ESSA Section 1116[e][4]):

Northcutt offers multiple informational opportunities for coordinating and integrating parent involvement programs and activities by posting information on Parent Square, offering various parent meetings. Parents are informed with digital and hard copies of surrounding programs and opportunities regarding parent resource centers, after school programs and public preschool programs.

- [X] Our school's Title I, Part A School Parent and Family Engagement Policy was developed jointly and agreed on with parents and family members of children participating in Title I, Part A programs.